

VILLAGE OF PORT CHESTER
DEPARTMENT OF RECREATION
914 - 939-2354

APPLICATION FOR USE OF PORT CHESTER PARKS

GROUP/CLUB CONTACT NAME Phone

ADDRESS Cell Phone

Driver Licence #

TYPE OF EVENT: Family Picnic Reunion Family Party Sport practice or game Employee Party Other
PARK: Columbus Recreation Edgewood Abendroth Lyon

DATES & TIMES REQUESTED:

Date From To Date From To
Date From To Date From To
Date From To Date From To

NUMBER OF INDIVIDUALS TO ATTEND Will Private Security be retained? Yes No
If Children - Describe Supervision - Number of Adults to Children (eg 3/20)

FEEES (RAIN OR SHINE)

Description of facilities and equipment to be used:

YOU MUST SUBMIT: (20 days prior to event)

- Certificate of general LIABILITY INSURANCE in the amount of \$2,000,000.00 naming the Village of Port Chester as co-insured.
- Proof of residency.
- Separate \$100.00 REFUNDABLE DEPOSIT (dated for the day of the event). This deposit shall be used to defray any expense the village may incur for cleaning or damage resulting from the use of building/park grounds.

ALL FEES ARE DUE AND PAYABLE UPON RESERVATION. PLEASE MAKE ALL CHECKS PAYABLE TO - VILLAGE OF PORT CHESTER. It is understood Park facility should be left in condition as found!

It is the responsibility of each group to control the behavior of its members.

Signature Date

FOR OFFICE USE ONLY

APPROVED: _____ REJECTED: _____ DATE: _____
FEE PAID: _____ CHECK # _____ DEPOSIT PAID _____
RECEIVED BY: _____

Signature of _____ Superintendent of Recreation

Application sent: Date Sent _____ Initials _____
To Park Maintenance _____
To Police Department _____
To Department of Public Works _____

**RECOMMENDED FEES (RAIN OR SHINE)
Up to Five Hours**

Residents	50 People and Under	\$ 100.00
	50 - 100 People	\$ 225.00
	100 People and Over	\$ 600.00

Non-Resident	50 People and Under	\$ 250.00
	50 - 100 People	\$ 500.00
	100 People and Over	\$1,000.00

Athletic Fields - Two Hour Use

Lyon Park Baseball Field		
Resident		\$ 50.00
Non-Resident		\$ 200.00

Recreation Park Baseball Field		
Resident		\$ 50.00
Non-Resident		\$ 200.00

Abendroth Park Softball Field		
Resident		\$ 50.00
Non-Resident		\$ 200.00

Abendroth Park Soccer Field		
Resident		\$ 50.00
Non-Resident		\$ 200.00

Columbus Park Soccer Field		
Youth Resident		\$ 60.00
Youth Non-Resident		\$ 120.00
Adult Resident		\$ 90.00
Adult Non-Resident		\$ 180.00
Resident - Corporate		\$ 175.00
Non-Resident - Corporate		\$ 350.00

Edgewood Park	- Two Hour Use	
	Baseball Field	
Resident		\$ 50.00
Non-Resident		\$ 100.00
	Soccer Field	
Resident		\$ 50.00
Non-Resident		\$ 100.00

Requests by not for profit organizations may have fees waived for fund raisers. Special request to bring in equipment, i.e., tents, air castles, tables, chairs are subject to approval and additional fees.