



# VILLAGE OF PORT CHESTER

## Village Clerk

222 Grace Church Street, Port Chester, New York 10573

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## LODGING AND BOARDING HOUSE APPLICATION

FEE: \$285.00 FOR FIRST 4 ROOMS- \$28 PER ROOM AFTER 4

LOCATION OF PREMISES \_\_\_\_\_

APPLICANT INFORMATION			CORPORATION OR PARTNERSHIP		
NAME			NAME		
STREET			STREET		
CITY	STATE	ZIP	CITY	STATE	ZIP
PHONE			PHONE		
LENGTH OF TIME RESIDING IN PORT CHESTER					

NAME AND ADDRESS OF MANAGER OR PERSON IN CHARGE	NAME:	ADDRESS:	
HAVE ANY OF THE ABOVE EVER BEEN CONVICTED OF A CRIME?	YES <input type="checkbox"/> OR NO <input type="checkbox"/>		
IF YES STATE DETAILS:			
IS BUSINESS TO BE CARRIED ON IN CONNECTION WITH SOME OTHER KIND OF BUSINESS?			
HAVE APPLICANTS, MANAGERS OR PERSON IN CHANGE EITHER ALONE OR WITHER SOMEONE ELSE, PREVIOUSLY ENGAGED AS OWNER OR EMPLOYEE IN CONDUCTING A ROOMING HOUSE?	YES <input type="checkbox"/> NO <input type="checkbox"/>	IF YES, STATE: WHERE: WHEN: FOR HOW LONG:	
NUMBER OF SLEEPING ROOMS _____	NUMBER OF ROOMS TO BE RENTED OUT _____	NUMBER OF BEDS IN EACH SLEEPING ROOM _____	NUMBER OF PERSONS OCCUPYING ROOM _____

### PLEASE ATTACH A LAYOUT OF THE ROOM

HAVE ANY ADDITIONAL ROOMS BEEN CREATED SINCE ISSUANCE OF LAST LICENSE?	YES <input type="checkbox"/> NO <input type="checkbox"/>	HOW MANY? _____
FLOOR AREA OF BUILDING EXCLUSIVE TO BASEMENT-	BUILDING LOT SIZE-	
NUMBER OF STREET PARKING SPACES -		
HOW LONG HAS PREMISES BEEN USED AS A ROOMING HOUSE?		

DATE: \_\_\_\_\_

APPLICANT SIGNATURE: \_\_\_\_\_

STATE OF NEW YORK  
COUNTY OF WESTCHESTER

I SOLEMNLY SWEAR THAT THE AFORESAID INFORMATION SUPPLIED BY ME IS TRUE AND CORRECT.

SIGNED \_\_\_\_\_

SWORN TO BEFORE ME THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

BUILDING DEPT. APPROVAL: YES  OR NO

OFFICIAL'S SIGNATURE: \_\_\_\_\_

FEE: \_\_\_\_\_

DATE: \_\_\_\_\_

PERMIT #: \_\_\_\_\_