

Parking Enforcement Officer

Applications are being accepted for part-time Parking Enforcement Officers. Under the direct supervision of the Traffic Sergeant, the person hired for this position would be responsible for enforcing parking restrictions in the Village of Port Chester.

Examples of work include:

- Patrols an assigned route of parking meters and restricted parking areas in a motorized vehicle or on foot
- Observes parking meter pay stations and issues tickets for all violations
- Observes and issues tickets for any obvious parking violations such as unauthorized parking at bus stops or loading zones.
- Tactfully advises operators as to the reason for issuance of tickets if an inquiry is made
- Observes and reports locations of pay stations and meters out of order or in need of repair

Applications can be obtained from the Village Manager's Office, located at Village Hall, 222 Grace Church Street, Port Chester, New York, Monday through Friday, 9:00 a.m. – 5:00 p.m.

Completed applications along with the candidate's resume should be submitted to the Village Manager.