



Village of  
**PORT CHESTER, NEW YORK**

Department of Code Enforcement  
Monthly Report For April 2010

May 17<sup>th</sup>, 2010

By: Christopher D. Steers, Code Enforcement Director



# Department of Code Enforcement Report Contents

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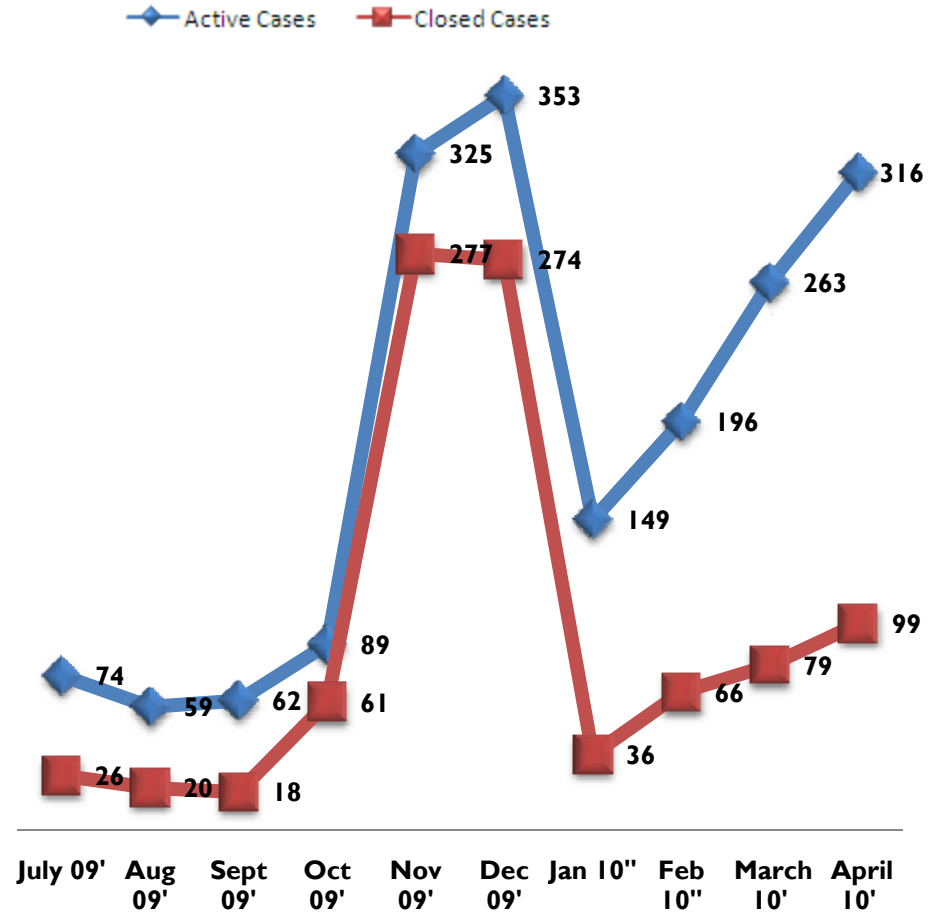
1. **Statistics & Trends**
2. **Fire Safety & Property Maintenance Program**
3. **Initiatives**
4. **Q & A**



# Department of Code Enforcement Statistics

Enforcement Statistics	July 09'	Aug 09'	Sept 09'	Oct 09'	Nov 09'	Dec 09'	Jan 10'	Feb 10'	March 10'	April 10'
<b>TOTAL # of ACTIVE CASES:</b>	74	59	62	89	325	353	149	196	263	316
<b>TOTAL # of CASES CLOSED (with compliance):</b>	26	20	18	61	277	274	36	66	79	99
<b>Compliance Rate</b>	35%	34%	30%	69%	85%	78%	24%	34%	29%	32%
<b>Fire Safety Program</b>										
Inspections Conducted	N/A	N/A	N/A	N/A	2	1	23	38	55	89
Inspections Passed	N/A	N/A	N/A	N/A	N/A	N/A	9	28	40	18
Inspection Failed	N/A	N/A	N/A	N/A	N/A	N/A	14	10	15	71
Fire Safety Violations Issued	N/A	N/A	N/A	N/A	N/A	N/A	31	28	167	379
Failure to Obtain Inspection*	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	17	1
Certificates of Compliance	N/A	N/A	N/A	N/A	N/A	N/A	0	0	50	61
<b>General Violations</b>										
Property Maintenance	25	7	17	6	7	3	10	5	6	15
Motor Vehicle	5	6	5	7	3	0	12	1	0	0
Graffiti	2	1	1	24	16	4	4	30	34	2
Minimum Housing	6	13	6	9	9	5	9	18	11	12
Illegal Dwelling Use	1	1	4	17*	9*	15*	8	11	23	28
Trash	0	0	0	0	128	193	41	2	45	36
Snow/Ice	0	0	0	0	0	16	0	15	7	0
Miscellaneous	3	2	0	0	0	0	1	5	0	0
<b>Total General Violations</b>	<b>42</b>	<b>30</b>	<b>33</b>	<b>53</b>	<b>170</b>	<b>227</b>	<b>85</b>	<b>87</b>	<b>126</b>	<b>93</b>
<b>Other</b>										
# of Hotline Complaints	61	49	51	90	96	46	44	87	89	79
Referrals	UNK	UNK	UNK	UNK	UNK	UNK	UNK	52	19	17
Proactive Cases:	UNK	UNK	UNK	UNK	168	213	39	57	73	35
Cases Unfounded:	12	6	7	10	13	5	11	10	9	12
Cases Carried Over	UNK	UNK	UNK	UNK	52	96	67	109	132	237
Appearance Tickets	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2	3
Court Summonses Issued	91	2	0	0	4	21	39	18	16	3
Court Fines Levied	TBA	TBA	TBA	TBA	TBA	TBA	TBA	\$5,250	\$5,375	\$17,150
Court Fines Collected	TBA	TBA	TBA	TBA	TBA	TBA	\$3,000	\$4,000	\$3,125	\$2,150
Approximated Inspections	283	181	227	222	715	662	372	364	459	632
Right of Entry	9	6	3	15	9	13	1	6	6	9

## Enforcement Efficiency Trends





# Department of Code Enforcement Statistics

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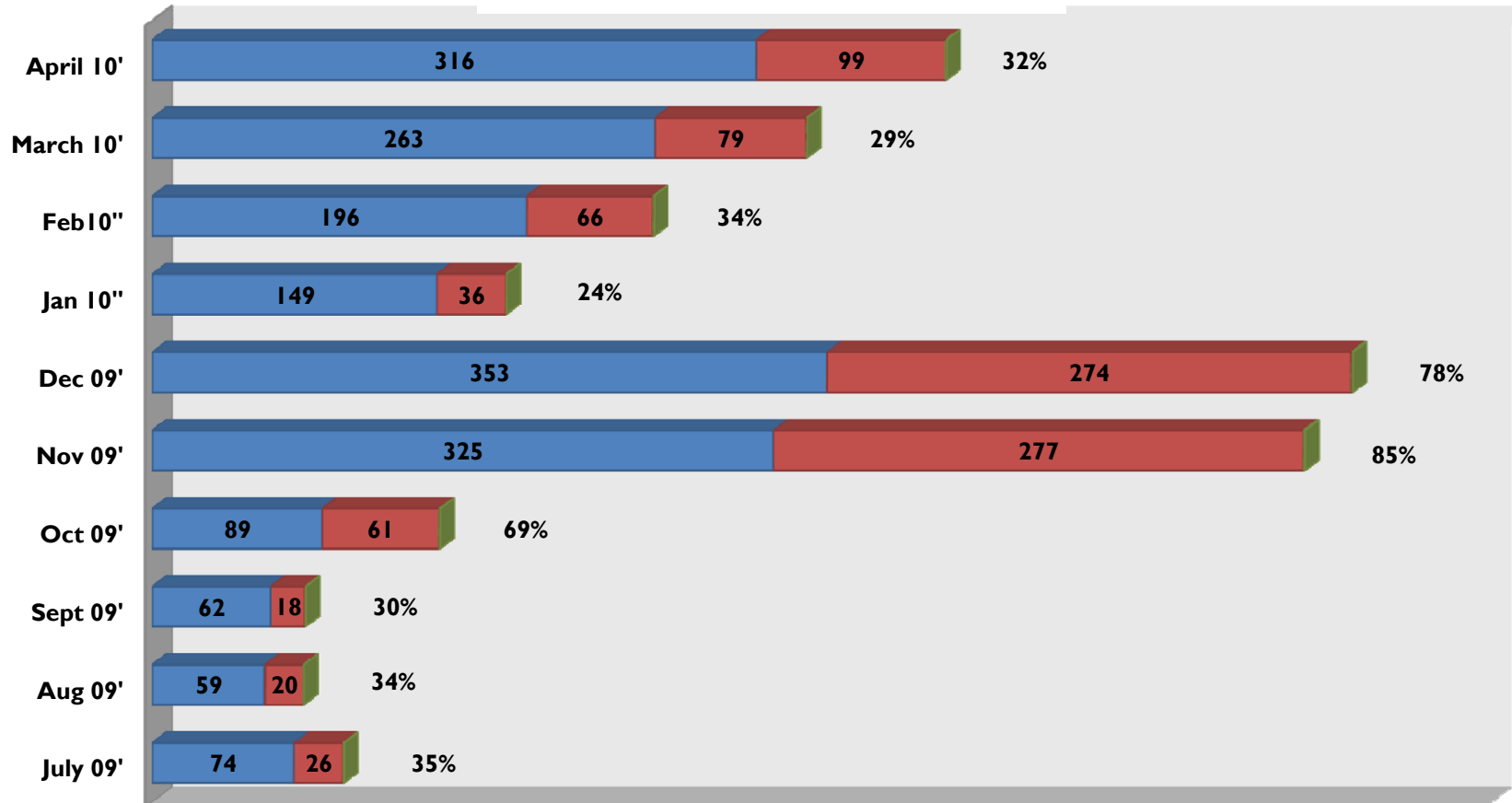
Large Scale Enforcement Statistics Sheet



# Department of Code Enforcement Statistics Continued

## Caseloads & Compliance Rates

■ Active Cases ■ Closed Cases ■ Compliance Rate

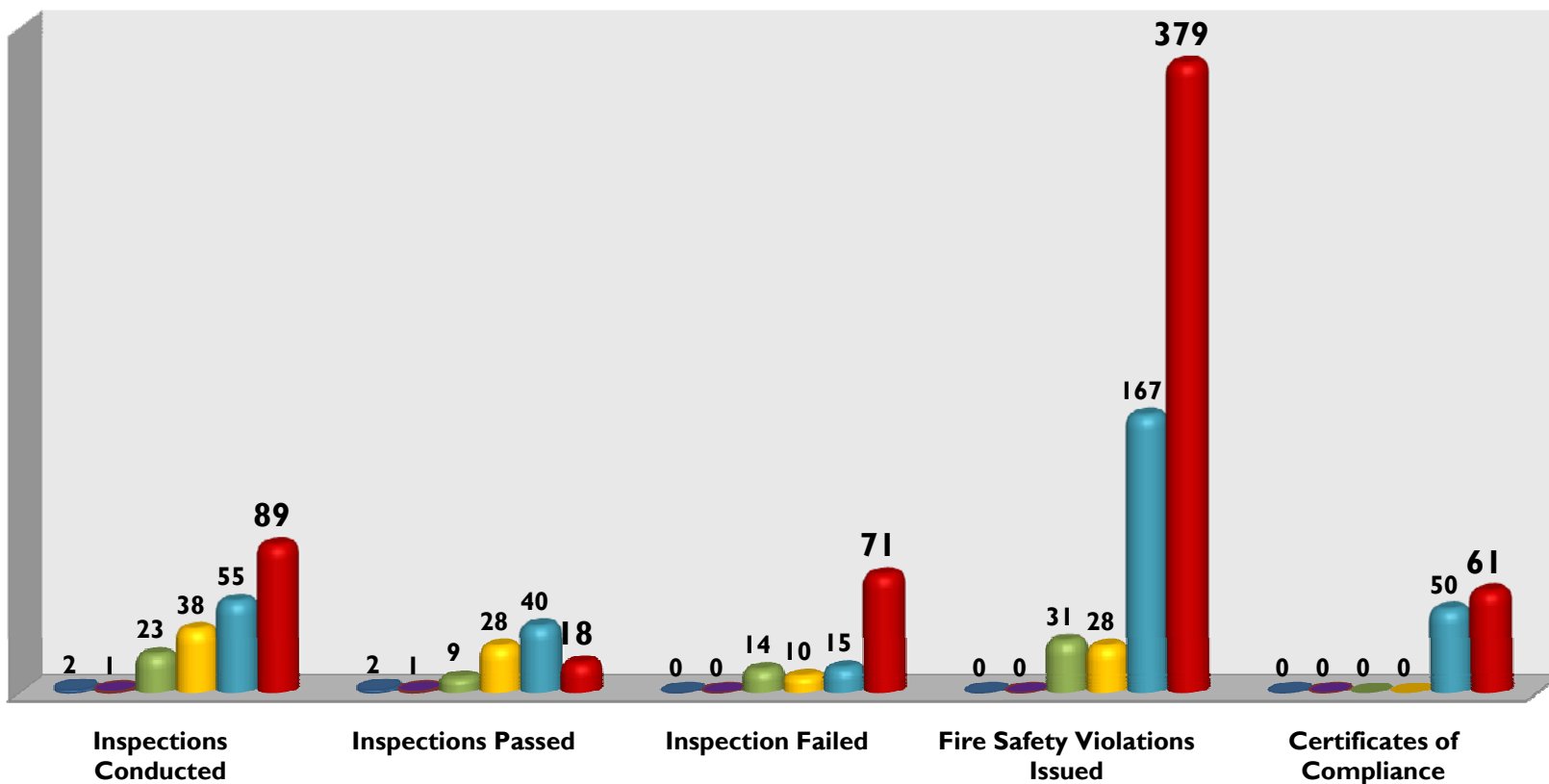




# Department of Code Enforcement Statistics Continued

## Fire Safety Inspection Program

■ Nov 09" ■ Dec 09' ■ Jan 10' ■ Feb 10' ■ March 10' ■ **April 10'**





# Department of Code Enforcement Fire Safety Inspection Program

- All Fire safety Inspections are now being handled by the part time Fire Inspector / Code Enforcement Officer allowing full time CEO's to focus on overcrowding / illegal dwelling issues.
- Of the 28 new overcrowding / illegal dwelling use cases 14 were netted through the Fire Safety Inspection Program.
- We are actively seeking the second dedicated part time Fire Inspector/Code Enforcement Officer.
- The inspection fee schedule has been changed to better cover inspection costs; effective June 1st.
- The increase of monthly notices from 60 to 120 has resulted in an increase in the number of inspections being requested and scheduled.
- Certificates of Compliance continue to be Issued.
- Notices of Violation and Appearance Tickets continue to be issued for those locations that are non –responsive.



# Department of Code Enforcement Initiatives

- **School Board Liaison Meeting:** I am working to finalize the first graffiti paint out event in coordination with Assistant Superintendent Fanelli, the Anthony Faust Foundation, the Port Chester Cares Committee, and several volunteers. The event target date is on or about June 5<sup>th</sup>.
- **School Board administration meeting:** Staff will be attending the School Board's June 15th administrative meeting to discuss our efforts to address overcrowding in the Village and how we can collaborate.
- **Chamber of Commerce:** I had opportunity to present our six month snap shot at the April Chamber of commerce meeting.
- **Seasonal Help:** we are currently recruiting for a temporary outreach worker to help initiate the graffiti eradication program and other tasks.
- **Court Prosecutions:** The Village Attorney, Village Prosecutor, and I have been working diligently to turn up the heat on prosecuting overcrowding violations.
- **Graffiti Law Changes:** We are putting together the appropriate notices regarding the changes to the local Graffiti Law with a mailing to the affected business owners due by June 1<sup>st</sup>. Staff will coordinate an informational meeting for those same owners in the month of June and begin enforcement thereafter.



# Department of Code Enforcement Discussion

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